

**UNIVERSITY OF LIBERIA**  
REPUBLIC OF LIBERIA  
FENDALL CAMPUS  
LOUISIANA, LIBERIA

**Section I. INVITATION FOR BIDS**  
FOR THE PROCUREMENT OF GOODS  
(LOT #1: Generators Spare Parts & Lubricant  
LOT #2: Vehicles Spare Parts & Lubricant)  
IFB No.: UL/NCB/005/18/19

1. The University of Liberia through the Government of Liberia has received budgetary allotment from the National Budget for Fiscal Year 2018/2019 and intends to apply part of it towards the procurement of Generators and Vehicles Spare Parts and Lubricant in separate Lot 1 and 2 respectively, through a Framework Agreement with the successful bidders.
2. The University of Liberia now invites sealed bids from eligible and qualified bidders for the procurement of Generators and Vehicles Spare Parts and Lubricant for the Fiscal Year 2018/2019.
3. Bidding will be conducted through the National Competitive Bidding (NCB) procedure specified in the Public Procurement & Concessions Act (PPCA), 2010 and approved by the Public Procurement & Concessions Commission (PPCC), and is open to all eligible bidders in the Country.

**4. Specifications and quantity:**

Item No.	Description	Quantity	Unit of Measure
LOT #: 1	Generators Spare Parts & Lubricant	Assorted	Pieces
LOT #: 2	Vehicles Spare Parts & Lubricant	Assorted	Pieces

5. Eligibility and Qualification requirements include:
  - i. Valid Government of Liberia Business Registration with appropriate Business Activity code
  - ii. Valid Government of Liberia Tax Clearance
  - iii. Must be registered with the PPCC Vendor Registrar
  - iv. Past performance records in the last 4 years for the supply and delivery of spare parts as per the chosen Lot.
  - v. Bids must be duly signed by the bidder or person authorized on behalf of the bidder.
6. Interested eligible bidders may obtain copy of the bidding document from the Procurement Department, Administrative Complex Building, Fendall Campus, AC1-09, University of Liberia for a non-refundable fee of US\$50.00 (Fifty United States Dollars) beginning September 24 – October 24, 2018, between the hours 10:00 a.m. to 4:00 p.m. Monday to Friday.
7. All bids must be accompanied by a Bid securing declaration duly signed by the bidder or person authorized on behalf of the bidder.
8. Sealed bids must be delivered to the address below on or before October 24, 2018, and bids will be opened in the presence of the bidders or representatives who choose to attend on October 24, 2018, at the hour of 2:00 p.m. in the Administrative Conference Room, Administrative Complex Building, AC1-01, Fendall Campus, University of Liberia. All bids should be addressed as follow:

In the upper left corner of the envelop, print:

“SEALED BID FOR (state the appropriate LOT details or both lots if you are bidding for all)”

REF: IFB No: UL/NCB/005/18/19.

Below the bid reference number, print the bidder’s address

In the middle of the envelope, print the address below:

Procurement Department  
Administrative Complex Building  
Fendall Campus  
Louisiana, Liberia

9. Note that Electronic bids will not be accepted, and that bids will be rejected and returned unopened.

Signed: \_\_\_\_\_

Fatu Ruth Tipoteh (Mrs.)  
DIRECTOR  
Procurement Department, UL

Approved: \_\_\_\_\_

Atty. Norris Tweh  
Vice President, UL Relations