



UNIVERSITY OF LIBERIA

OFFICE OF ENROLLEMENT SERVICES (OES) RECORDS SECTION

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REQUEST FOR OFFICAL TRANSCRIPT (UNDERGRADUATE)

Louisiana, Fendall/Capitol Hill

Regular information (Please Print in Block Letters)

- NOTE:**
- a. Fill in the application form in His/her own handwriting,
 - b. Candidate has to pay fee Rs. US\$30.00
 - c. Foreign application is US\$30.00 plus postal cost
 - d. All outstandig financial liabilities with the university must be settled (Evidenced by supporting clerances, bookstore) before transcript request is approved.
 - e. The lead time for the processing of transcript is two weeks from the date application is filled

1. Candidate

Name: _____
Last First Middle

2. ID# : _____

3. Sex : _____

4. Cell # : _____

5. Date and Place of Birth : _____

6. High School Graduated from : _____

7. Place (County/Country) of Origin: _____

8. Select one: Graduate : _____ Current Student: _____ Dropped: _____

9. Date of Enrolment : _____ Date of Graduation: _____

10. Degree Acquired : _____ (BSc,BBA,BPA,BA,ASc,AA)

11. Major field of Study : _____ Minor field of Study: _____

12. Parent /Guardian Names: _____

13. Address at time of Admission: _____

14. Current Address: _____

15. Have you obtained UL Transcript before? Yes: _____ No: _____

16. Kindly Print in BOLD in the space where the name and Address of the person? Institution to which the transcript is to be posted or mailed electronically.

Empty box for printing name and address of the person.

- ❖ *Methods of Payment (Banks Only). See Bank Account Numbers Below:*
- ❖ *ECO-Bank (Graduate School) USD 0011134701651401*
- ❖ *GT-Forex Subsidy (Undergraduate) USD 2033005790210*
- ❖ *Note: You have to attach your bank slip to the form*

FOR OFFICIAL USE ONLY

Cashier Signature : _____ Date: _____

Approved by : _____ Date: _____