



UNIVERSITY OF LIBERIA

OFFICE OF ENROLLEMENT SERVICES (OES) RECORDS SECTION

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REQUEST FOR OFFICAL TRANSCRIPT (UNDERGRADUATE)

Louisiana, Fendall/Capitol Hill

Regular information (Please Print in Block Letters)

- NOTE:**
- a. Fill in the application form in His/her own handwriting,
 - b. Candidate has to pay registration fees. US\$30.00
 - c. Foreign application is US\$30.00 plus postal cost
 - d. All outstandig financial liabilities with the university must be settled (Evidenced by supporting clerances, bookstore) before transcript request is approved.
 - e. The lead time for the processing of transcript is two weeks from the date application is filled

1. Candidate

Name: _____

Last

First

Middle

2. ID# : _____

3. Sex : _____

4. Cell # : _____

5. Date and Place of Birth : _____

6. High School Graduated from : _____

7. Place (County/Country) of Origin: _____

8. Select one: Graduate : _____ Current Student: _____ Dropped: _____

9. Date of Enrolment : _____ Date of Graduation: _____

10. Degree Acquired : _____ (BSc,BBA,BPA,BA,ASc,AA)

11. Major field of Study : _____ Minor field of Study: _____

12. Parent /Guardian Names: _____

13. Address at time of Admission: _____

14. Current Address: _____

15. Have you obtained UL Transcript before? Yes: _____ No: _____

16. Kindly Print in BOLD in the space where the name and Address of the person? Institution to which the transcript is to be posted or mailed electronically.

❖ *Methods of Payment (Banks Only). See Bank Account Numbers Below:*

❖ *ECO-Bank (Graduate School) USD 0011134701651401*

GT-Forex Subsidy (Undergraduate) USD 2033005790210

❖ *Note: You have to attach your bank slip to the form*

FOR OFFICIAL USE ONLY

Cashier Signature : _____ Date: _____

Approved by : _____ Date: _____