

COLLEGE OF HEALTH SCIENCES

University of Liberia

Monrovia, Liberia

Cell Phones: 0886 400 740 / 0777524513 / 0886 524513

REQUEST FOR QUOTATION FOR WORKS- CONSTRUCTION OF SIMULATION LAB UL/CHS/OFS/RFQ/WC/001/2022

DATE: APRIL 7, 2022

The University of Liberia College of Health Sciences Office of Fiduciary Services UL-CHS-OFS

The University of Liberia College of Health Sciences Office of Fiduciary Services (UL-CHS-OFS) has a need for construction of a Simulation Lab. The UL-CHS-OFS is soliciting quotations from eligible and interested Companies or Individual for construction with the below information.

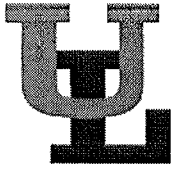
To assist in the preparation of your price quotation, the necessary specifications, bill of quantities and drawings, are enclosed. You are advised to visit the site of the works at your own expense, and obtain necessary information for preparation of your price quotation on **April 12 & 15, 2022 between 10:00 a.m. to 12:00 noon.**

1. You shall submit one original of the Price Quotation with a copy of the Form Request for Quotation, and clearly marked "Original". In addition, you shall also submit one copy marked as "COPY".
2. Your quotation in the attached format should be signed, sealed in an envelope and addressed to and delivered at the following address:

Attention: The Procurement Department
Office of Fiduciary Services UL-CHS-OFS
University of Liberia
College of Health Sciences

The following documents must accompany your submission:

- a. Valid Business Registration Certificate
 - b. Valid Tax Clearance
 - c. Valid MoPW Certificate
 - d. Valid ALCC Certificate
3. You shall submit only one quotation. Your quotation must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your Form of Quotation, your quotation will not be considered further.
 4. In evaluating the quotations, the Employer will adjust for any arithmetical errors as follows:
 - (a) where a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (b) where a discrepancy between the total price in the Priced Activity Schedule (or Bill of Quantities) or the quoted amount indicated in the Form of Quotation, the total price in the Priced Activity Schedule (or Bill of Quantities) shall govern;
 - (c) where a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and
 - (d) if you refuse to accept the correction, your quotation will be rejected.
 5. Your quotation shall be valid for a period of thirty (30) days from 20th April 2022 (deadline for submission of the quotation).
 6. Your quotation in duplicate and written in the English language shall be for the whole works and based on the Priced Activity Schedule based on the "unit and total price indicated in the filled-in Bill of Quantities". Currency of quoted prices and payment shall be United States Dollars (USD). The quotation shall include all duties, local taxes and other levies payable by the contractor in accordance with the local laws. In case of any discrepancy between the original and duplicate, the original shall prevail.
 7. The Project will award the contract to the Contractor whose quotation has been determined to be substantially responsive to this Request for Quotation and who has offered the lowest evaluated price quotation. A quotation is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in



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this Request for Quotation, and it will not be considered further. The Employer will evaluate and compare only the quotations determined to be substantially responsive.

8. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the ULCHS/OFS list of contractors for two years.
9. The contract will be governed by the terms and conditions of Contract.
10. Your quotation including Form of Quotation and filled-in Section 2 "Priced Activity Schedule (or alternatively Bill of Quantities)" should be submitted by 12:00pm, Wednesday, 20th April 2022 at the University of Liberia College of Health Sciences.
11. The bidder whose quotation has been accepted will be notified of the award of contract through the Letter of Acceptance issued by the Employer within 15 days from the date of submission of quotation.
12. Under USAID/Government of Liberia Anticorruption Policy bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. The ULCHS will reject a proposal for award, and will impose sanctions on parties involved, if it determines that the bidder recommended for award or any other party, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract. At the time of submission of your quotation, you should not be in USAID or Government of Liberia Debarment/Sanctions list.

Sincerely,

University of Liberia
College of Health Sciences
Office of Fiduciary Services

All quotes required by this RFQ must be received by mail to: ulchsofs@ul.edu.lr,

NOT LATER THAN 12:00 on April 20, 2022. Call the following Number for inquiry and site inspection: +231775680367

NOTE: Issuance of this RFQ in no way constitutes a commitment by the UL-CHS-OFS to award a contract.

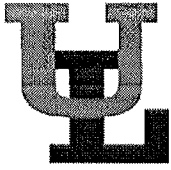
In case of further queries or clarification regarding the RFQ, kindly send an email to the above email addresses.

Annexes:

Section 1: Form of Quotation

Section 2: BOQ (Bill of Quantities)

Section 3: Drawings



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Section 1: FORM OF QUOTATION

_____ (Date)

To: _____ (Employer's Name)

_____ (Employer's Address)

We offer to execute the _____ (name and number of Contract) in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of _____ (amount in words and numbers) (_____) (name of currency) _____. We propose to complete the Works described in the Contract within a period of _____ months from the Date of Signing of the Contract.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Offer required by the proposal documents.

We are not in USAID or Government of Liberia Debarment/Sanctions list.

Authorized Signature: _____

Name and Title of Signatory _____

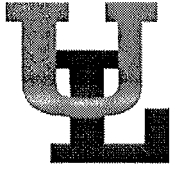
Name of Contractor: _____

Address : _____

Phone Number : _____

Fax Number, if any _____

Email address (optional) _____



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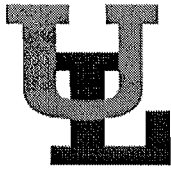
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SECTION 2 - **Bill of Quantities/Schedules of Prices**

Preamble

1. The Bill of Quantities shall be read in conjunction with the Instructions to Bidders, General and Special Conditions of Contract, Technical Specifications, and Drawings.
2. The quantities given in the Bill of Quantities are estimated and provisional, and are given to provide a common basis for bidding. The basis of payment will be the actual quantities of work ordered and carried out, as measured by the Contractor and verified by the Engineer and valued at the rates and prices bid in the priced Bill of Quantities, where applicable, and otherwise at such rates and prices as the Engineer may fix within the terms of the Contract.
3. The rates and prices bid in the priced Bill of Quantities shall, except insofar as it is otherwise provided under the Contract, include all Constructional Plant, labor, supervision, materials, erection, maintenance, insurance, profit, taxes, and duties, together with all general risks, liabilities, and obligations set out or implied in the Contract.
4. A rate or price shall be entered against each item in the priced Bill of Quantities, whether quantities are stated or not. The cost of Items against which the Contractor has failed to enter a rate or price shall be deemed to be covered by other rates and prices entered in the Bill of Quantities.
5. The whole cost of complying with the provisions of the Contract shall be included in the Items provided in the priced Bill of Quantities, and where no Items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related Items of Work.
6. General directions and descriptions of work and materials are not necessarily repeated nor summarized in the Bill of Quantities. References to the relevant sections of the Contract documentation shall be made before entering prices against each item in the priced Bill of Quantities.
7. Provisional Sums included and so designated in the Bill of Quantities shall be expended in whole or in part at the direction and discretion of the Engineer in accordance with the Conditions of Contract.
8. Errors will be corrected by the Employer for any arithmetic errors in computation or summation as follows:
 - (a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern; and
 - (b) where there is a discrepancy between the unit rate and the total amount derived from the multiplication of the unit price and the quantity, the unit rate as quoted will govern, unless in the opinion of the Employer, there is an obviously gross misplacement of the decimal point in the unit price, in which event the total amount as quoted will govern and the unit rate will be corrected.



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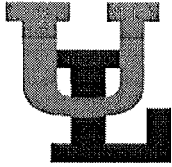
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SECTION 2: BILL OF QUANTITIES

Bill of Quantities

SI	Material Description	Qty	Unit	Unit Price	Amt (USD)
1.00	ELECTRICAL WORK				
1.01	Supply receptacle	15	pcs.		\$ -
1.02	Supply flush single pole switch	11	pcs.		\$ -
1.03	Supply #10 single AWG wire	4	rolls		\$ -
1.04	Supply #12 single AWG wire	2	rolls		\$ -
1.05	Supply pvc utility cup for receptacles and switches	8	pcs.		\$ -
1.06	Supply 33+ electrical tape	2	pcs.		\$ -
1.07	Supply circuit breaker and pack	3	pcs.		\$ -
1.08	Supply 8 breaker panel box complete	1	pc.		\$ -
1.09	Supply pvc conduit	6	blds		\$ -
1.10	Supply pvc junction cup	12	pcs.		\$ -
SUBTOTAL					\$ -
2.00	MASONRY & CONCRETE WORK				
2.01	Supply 6 inch masonry block	1100	pcs.		\$ -
2.02	Supply ordinary gray cement	40	bags		\$ -
2.03	Supply clean river sand	1	load		\$ -
2.04	Supply ¼ inch crushed rock	6	c.y.		\$ -
2.05	Supply ½ inch diameter steel rod	12	pcs.		\$ -
2.06	Supply ¼ inch diameter steel rod	4	pcs.		\$ -
2.07	Supply tie wire	2	rolls		\$ -
2.08	Supply assorted wire nail	1	ctn.		\$ -
2.09	Supply wawa	1	pcs.		\$ -
2.1	Box glass	300	pcs.		\$ -
2.11	White cement	5	bags		\$ -
2.12	2" x 4" x 14' timber	150	pcs.		\$ -
2.13	Supply plywood	128	pcs.		\$ -
2.14	Supply foam	143	pcs.		\$ -
2.15	Supply adhesive and covering	498	sq.yd		\$ -
SUBTOTAL					\$ -
3.00	DOOR WORK				
3.01	Supply 36" x 84" panel door	2	pc.		\$ -
3.02	Supply 72" x 84" plywood panel door	7	pc.		\$ -
3.03	Supply 72" x 84" solid metal bar grille door	2	pc.		\$ -
SUBTOTAL					\$ -
4.00	FLOOR TILE WORK				
4.01	Supply 24" x 24" ceramic floor tile at 4pcs./ctn	105	ctns.		\$ -
4.02	Supply sand	1	load		\$ -
4.03	Supply tile grout	5	bags		\$ -
4.04	Supply ordinary gray cement	30	bags		\$ -
4.05	Supply tile spacer	1	pk		\$ -
4.06	Cost to provide material for cleaning on existing wall and floor tile with bathroom and toilet	1	unit		\$ -
SUBTOTAL					\$ -



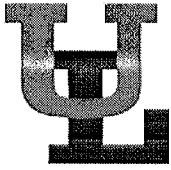
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SUMMARY					
1.00	ELECTRICAL WORK				\$ -
2.00	MASONRY & CONCRETE WORK				\$ -
3.00	DOOR WORK				\$ -
4.00	FLOOR TILE WORK				\$ -
TOTAL COST					\$ -
	Add for Labor	23%			\$ -
	Add for Transportation, Overhead, and Supervision	7%			\$ -
GRAND TOTAL COST					\$ -
	Add for Contingency	2%			\$ -



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SECTION 3: DRAWINGS

